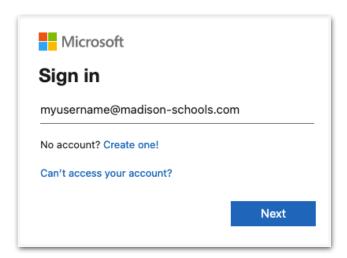
## **Download and Install (Update) Office**

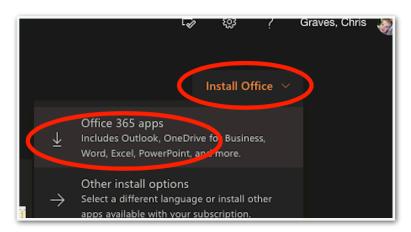
- Open a web browser (Chrome, Safari, Firefox).
- Navigate to office.com.
- · Click Sign in.



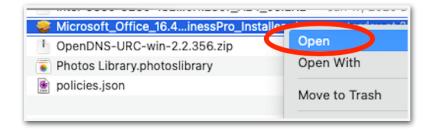
Sign in with your district email and password.
(Students use your msis@students.madison-schools.com)



 Once logged into O365, click on Install Office and then Office 365 Apps download in the upper right corner.



- Find the installer file in your downloads folder.Click it with two fingers (or a right click).
- · Click open.



Follow the prompts from Microsoft to install office.